

**Shepherd of the Hills Lutheran Church**  
**Council Agenda**  
**April 26, 2022**

Mission Statement: To Know Christ and to Make Christ Known.

Vision: SOTH is a light on the hill where God's word is alive, as His love and grace are shared by His disciples

<b>Time</b>	<b>Agenda Item</b>	<b>Leader</b>	<b>Actions Required</b>
10:00	Call to order	Erich Korsten	<ul style="list-style-type: none"> <li>Attendees: Chris Lang (zoom), Pastor Jeff, Dennis, Donna, Dottie, Erich, Sue, Dan</li> <li>Absences: none</li> <li>Guests: Vivian Tam, Elaine Tarr, Lori Smith, Jim Skivington, Ralph and Sharon Sealund, Beverly Evans, Roger Miller</li> </ul>
10:01	Devotion	Pastor Jeff	<ul style="list-style-type: none"> <li>Luke 24</li> </ul>
10:10	Approval of Minutes	Donna Hawkinson	<ul style="list-style-type: none"> <li>Approve March 2022 meeting minutes - done</li> </ul>
10:15	Congregational speakers	Erich Korsten	<ul style="list-style-type: none"> <li>Recognize guests and purpose</li> <li>Marketing update – Lynn Ruby – approved contract for 2022</li> <li>Strategic Planning update – Elaine Tarr, Lori Smith – approved communication to the congregation for Congregational Care Ministry</li> </ul>
10:30	Pastors Report	Pastor Jeff	<ul style="list-style-type: none"> <li>Discovery Event – Imago Christi – set member fee – did not discuss; move to next month's agenda</li> </ul>
10:40	Outreach, Missions, Memorials, Health and Wellness, etc	Dottie Dudgeon	<ul style="list-style-type: none"> <li>Action items needing approval or follow up</li> <li>Approved investigating implementation of the Duane Gibson Memorial Fund for Children's Music Ministry</li> </ul>
10:45	Worship, Education, Lift, etc.	Dennis Johnson	<ul style="list-style-type: none"> <li>Action items needing approval or follow up – no action requested</li> </ul>
10:50	Property	Dan Beck	<ul style="list-style-type: none"> <li>Action items needing approval or follow up</li> <li>carpet replacement; sub-committee approved to get bids for carpet and upholstery repair or replacement</li> <li>exterior painting &amp; repairs bids – approved bid from Arizona Painting Company. Work to begin in May.</li> <li>interior painting – not approved at this time</li> <li>fellowship hall acoustics bid – no update</li> </ul>
11:05	Financials	Chris Lang	<ul style="list-style-type: none"> <li>Financial Highlights for March 2022 and 1<sup>st</sup> Qtr – the quarter ended on a positive note. Approved moving \$80,000 to Fidelity money market (\$40K) and QQQ fund (\$40K)</li> <li>Finance Committee Mission Statement – approved final version</li> <li>Other – Chris and Lloyd Tarr will work on creating an inventory of assets added to the church building to ensure we have sufficient insurance coverage</li> </ul>
11:20	Old Business	Chris	<ul style="list-style-type: none"> <li>Janitor replacement – approved hiring Kristy and Todd Marweg</li> </ul>

			<ul style="list-style-type: none"> <li>Approval of job descriptions – approved new job descriptions for Accounts Payable Specialist, Receptionist and Janitor</li> </ul>
11:25	New Business	Chris	<ul style="list-style-type: none"> <li>Key Disposition Policy &amp; Procedures – approved policy</li> <li>Staff Employee Handbook status – final version has been submitted to legal counsel for their input.</li> </ul>
	Next Executive Meeting	May 17, 2022	10:00 Education Building
	Next Council Meeting	May 24, 2022	10:00 Education Building
11:30	Adjourn	Erich Korsten	Motion to adjourn

## **Exec or Other agenda items for future meetings:**

2021 Audit draft recommendation

Insurance review

VBS for Fall Break, October 10-14, 2022

Fiscal Year change to February 1 to January 31  
ADF Church Alliance

From prior meetings:

- List of all committees, task forces – who is on the committee, how often they meet, where, purpose, are any changes needed?
- Process for recognizing & using the Memorial monies (Gail Hanson, Eileen Doench)

Upcoming Events:

Imago Christi event, October 24-28, 2022 (Tom Ashbrook)