

**Shepherd of the Hills Lutheran Church**  
**Council Agenda with meeting highlights**  
**June 28, 2022**

Mission Statement: To Know Christ and to Make Christ Known.

Vision: SOTH is a light on the hill where God's word is alive, as His love and grace are shared by His disciples

| <b>Time</b> | <b>Agenda Item</b>  | <b>Leader</b>   | <b>Actions Required</b>  |
|-------------|---------------------|-----------------|--|
| 10:00       | Call to order       | Erich Korsten   | <ul style="list-style-type: none"> <li>• Attendees: Erich Korsten, Dottie Dudgeon, Dennis Johnson, Donna Hawkinson, via Zoom Chris Lang</li> <li>• Absences: Dan Beck, Sue Kick</li> <li>• Guests: Lisa Ristuccia, Jim Skivington, Marcia Schrage, Roger Miller and Debbie Vinopal</li> </ul>  |
| 10:01       | Devotion            | Pastor Jeff     | <ul style="list-style-type: none"> <li>• Celebrating his 25<sup>th</sup> anniversary of his ordination. He reminded us communion is a gift from Christ, it's not whether we are worthy or not.</li> <li>• Luke 10 – sends out disciples 2 by 2 to share the good news. 1 Peter 3:15 – the hope within you, be ready to explain it to others.</li> </ul>  |
| 10:10       | Approval of Minutes | Donna Hawkinson | <ul style="list-style-type: none"> <li>• Approve May 2022 meeting minutes – approved with an addition</li> <li>• Approve June 16, 2022 Special Council meeting minutes - approved</li> </ul>   |
| 10:15       | Guest speakers      | Erich Korsten   | <ul style="list-style-type: none"> <li>• The Inspiration Academy (TIA) – Lisa Ristuccia shared her view of her private school. She is requesting use of the SOTH facility, mainly the Fellowship Hall, Kitchen, Youth Room and outdoor play area on Mondays, Wednesdays and some Fridays beginning 8/9. She is flexible with the schedule if we need the area for funerals or special events.</li> <li>• Strategic Planning – Marcia Schrage provided quarterly reports of each sub-committee and their progress. Any questions, ask Marcia Schrage.</li> <li>• Jim Skivington – responded to questions from the last time he attended.</li> </ul>   |
| 10:30       | Pastors Report      | Pastor Jeff     | <ul style="list-style-type: none"> <li>• Discovery Event – Imago Christi –promotion of event needs to begin for the 3-day retreat the end of October</li> <li>• Rim Road Trip – 37 have signed up; max of 64. Music is being planned. Volunteers are being recruited to assist with planning.</li> <li>• Following the footsteps of Jesus sermon series</li> <li>• Refreshing time away with family in Whitefish</li> <li>• Attending a webinar this Wednesday with ways to deal with the aftermath of Roe V Wade change</li> <li>• away on 7/31</li> <li>• Called to report for jury duty</li> <li>• Baptism of two boys on July 3<sup>rd</sup>. They are not members but the family have several niches in the Columbarium.</li> </ul> |

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| 10:40 | Outreach, Missions, Memorials, etc. | Dottie Dudgeon | <ul style="list-style-type: none"> <li>Action items needing approval - none</li> <li>Memorial policies and procedures being generated</li> <li>Music camp is progressing for week of FHHS fall break</li> </ul>  |
| 10:45 | Worship, Education, Lift, etc.      | Dennis Johnson | <ul style="list-style-type: none"> <li>Action items needing approval – none</li> <li>Matthew asked for approval to hold concerts on November 13, 2022, February 5 and March 5, 2023 – Council felt that we didn't need to approve these items. We've noted as a calendar item. No formal vote was necessary.</li> </ul>  |
| 10:50 | Property                            | Dan Beck       | <ul style="list-style-type: none"> <li>Action items needing approval or follow up</li> <li>carpet replacement and pew upholstery – we cannot get a bid on the pew refreshing from the provider due to product unavailability</li> <li>termites were found in the sacristy coming down the ceiling beam – Our bug control warranty covers to fix the issue of the bug presence but not to repair the termite damage. Waiting assessment on damage.</li> </ul>   |
| 11:05 | Financials                          | Chris Lang     | <ul style="list-style-type: none"> <li>Financial Highlights for May 2022</li> <li>Non-envelope offering is different from last year. Definition: Cash in the plate, no number, no name</li> <li>Finance Committee – met with Financial advisor from Fidelity. We are in a well-rounded risk level in our financial investments.</li> </ul>   |
| 11:20 | Old Business                        |                | <ul style="list-style-type: none"> <li>EE Handbook status – no update, still waiting for legal counsel to review</li> <li>Fall VBS – music camp only planned for now. See Dottie Dudgeon outreach report for more information</li> </ul>   |
| 11:25 | New Business                        |                | <ul style="list-style-type: none"> <li>Administrative assistant replacement – email sent out to congregation, also Lynn Ruby assisted with ad in Indeed and Zip Recruiter. 15 applications have been received. Debbie &amp; Chris will be interviewing for the position.</li> <li>The Inspiration Academy decision – discussion: Fellowship Hall space is available on the days requested; no downside on the schedule or insurance coverage. Would like to see the insurance certificate. Can we cook in the kitchen? If the meal is not open to the public or taken off the grounds, meals can be created and served in our kitchen. We need to know what to expect and what are our security issues might be. Is there an emergency plan for the school? Chris made a motion to use allow TIA to use the facility on Mondays, Wednesdays and some Fridays and authorize creating an agreement with TIA. Dottie seconded. All in favor. Motion carried. Pastor would like Lisa to come to a Sunday Adult education hour to share information on TIA so the congregation is aware.</li> </ul> |

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|       |                        |               | <ul style="list-style-type: none"> <li>How does the administration of the church report to Council? Chris will mentor Debbie for a few months. Debbie will update us via email weekly, initially, then bring a monthly report to Council.</li> </ul> |
|       | Next Executive Meeting | July 19, 2022 | 10:00 Education Building<br>Erich is gone July 10 – 17.  |
|       | Next Council Meeting   | July 26, 2022 | 10:00 Education Building   |
| 11:30 | Adjourn                | Erich Korsten | Chris made a motion to adjourn to Executive session. Dennis seconded. All in favor. Motion carried. Chris made a motion to adjourn the meeting at 12:42 am. Dottie seconded. All in favor.   |
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