

Shepherd of the Hills Lutheran Church
16150 E El Lago Blvd, Fountain Hills, AZ 85268
Council Minutes of February 28, 2023

Erich Korsten called the meeting to order at 9:00 am with Dennis Johnson, Jeff Teeple, Dan Beck, Mike Peterson, and himself with Daryl Stemm and Donna Hawkinson attending via Zoom with guests of Debbie Vinopal and Roger Miller. Absent was Caroline Meyer.

Pastor Jeff opened us with a devotion and prayer around Psalm 133.

The January 2023 minutes were reviewed. Dan Beck made a motion to approve the minutes as written. Dennis Johnson seconded the motion. All were in favor. The motion was passed.

Pastor Jeff's report reflected the Lenten season events; using spiritual formation information for lent services, followed by the viewing of Season 3 of The Chosen. He gave a Ministerial Association update. Council members have all been installed. Dennis Nelson will continue to teach adult education on Sundays through Palm Sunday. Easter Services will be at usual times with the addition of the 6:00 am service at the park.

Mike Peterson gave an update for the Missions, Outreach Ministries. Missions report was shared. 19 participants from SOTH attending meal packing at the Meals from the Heartland event. Dottie Dudgeon is joining Eileen Doench on the Memorial team. A Memorial policy and procedure is being developed. \$754 was collected at the Gordy Show sponsored by the Scholarship Committee.

Dennis Johnson gave an update for the Education, Ministries, etc. teams. Share the Love Undy Sunday collection is completed and was very successful.

Dan Beck gave his report for Property. His report is attached. It was recommended that when we get the lift for the acoustic panel installation, we could also use it to repair the panels in the sanctuary.

Daryl Stemm gave the Finance update. Looking to add two new members to the Finance Committee. Council was asked to provide recommendations if we know of someone with a finance/investment background or interest. We recognized a net loss of \$5,000 vs budget which showed a gain of \$19,000. We had budgeted for those that donate their funds once a year in January. The committee feels it is a timing issue. Expenses were higher by \$3,000 in January. Daryl and Roger are looking into those areas that had unexpected increases. Daryl provided a warning about being mindful about our expenditures. The stress test indicates 18 weeks available. We have \$52,000 in the 5-Project Fund and \$50,000 in major maintenance. Check signers were discussed. Daryl will set up an appointment with Wells Fargo. There's a credit card with Chris Lang's name; other cards are issued to Lynn Ruby, Debbie Vinopal and Pastor Jeff. It was decided to cancel the card with Chris' name on it. Daryl's full report is attached.

Debbie gave an office update. Workman's comp has been filed for 2023. We have now received a penalty of 200% for 2022. We have no idea as to why. She is trying to get an answer but has been challenged with the automated telephone process. The Administrative Assistant position has been posted on Zip Recruiter with no response. She has been working on coordinating the March 18th FH Days event with Sue Boyle. Michael Beechwood, 8:30 Worship pianist, has requested to use the sanctuary on

May 21st for a piano recital for his students. Donna made motion to approve the use. Dan seconded the motion. All were in favor. The motion was carried.

TIA update: raised garden beds are in place; the school has increased facility use to 4 days. It was requested that an announcement go out to the congregation notifying them of the increased use, when it started, and which rooms are still available for use for meetings by members.

Welcome Home donation increase from \$10 per visit to \$25 was recommended by office staff. Other council members recommended \$20 and \$30. Roger Miller shared that we have paid out about 20/\$200 donation requests in 2022, and that no requests had been received in the last months of 2022. Council felt that number was low knowing there had been visitors that had filled out the cards in December. Pastor will talk to Lynn about the procedure for requesting the donations and recording the payments. It was suggested Mike ask the Mission team if they had any thoughts on a dollar amount. It was also asked if it would make sense for the funds to be taken from the mission budget. Further discussion will follow on this topic.

Council retreat will be held on March 11 at Erich's home 22749 E Pleasant View Rd, Ft McDowell 85264 for Congregation Council members only. This retreat will assist us in onboarding new members. We will also be extending the next Council meeting on March 28 from 9-noon to work with Strategic Planning following a brief meeting. Members were asked to keep updates short that day. Dan Beck won't be at the next meeting.

The next Executive Council Meeting to set the March agenda will be held on Tuesday, March 21 at 9:00 a.m. in the office conference room. The next Regular Council meeting will be held on Tuesday, March 28 at 9:00 a.m. in the Education Building, Rooms 5/6.

Dan made a motion to adjourn the meeting. Mike seconded the motion. All were in favor. The meeting was adjourned, followed with the Lord's Prayer.

Respectfully submitted by

Donna Hawkinson

Recording Secretary

Minutes approved at the March 28, 2023 meeting

Property Report – Dan Beck

Church Repairs

- Checked all the Smoke detectors and made sure the batteries were good.
- The main back flow valve was repaired and re-certified by the company that did the original inspection.
- Otis elevator service came out and did the repairs required from the State Of Arizona ICA/ADOSH Elevator Section, inspection report.
- Repaired many more sprinkler system leaks, mostly caused by tree roots growing next to the black pipe causing the pipes to split open as the roots grow.
- All the light shades in the Education Building were taken down, washed and rehung. The 2 light shades that are missing in the women's room are not the same as the ones in the classrooms. I will need to try and order them.
- Room 1 was cleaned out by Mathew 25, they are taking over Friends Feed Friends on Friday nights. Members of SOTH are still helping them by serving the food and supplying some deserts and snacks.
- All the doors around the outside of the church property are now labeled with a letter on the upper center of the door frames. A Door chart was made with all the doors identified and sent to the security team and a copy sent to Mike Winters, The Fountain Hills Assistant Fire Chief.

TIA Garden Update

The School install a garden shed, to store all their gardening tools. The shed is located in the back of the Fellowship Hall next to the wall behind the propane tank. The Fountain Hills Community Garden donated four raised beds to the school garden project.

Roof Leaks

We received a quote to line the drainpipe that is suspected as the cause of leak in the overhand on the east side of the Sanctuary. The quote is \$10,580 which is much higher than expected. We are going to verify the leak is from a crack in this pipe by running water from a hose and if thus causes the leak. We had hoped to get this test done during the week of Feb 20 th but the weather did not cooperating. Hopefully we can it done soon.

Fellowship Hall Acoustical Panels

The fabric for the panel has arrived at NetWell Noise Control and they should be built and ready to ship by February 27th. We are planning to install them the week of March 13 th which is spring break and school will not be in session.

Finance Report:

Shepherd of the Hills				
Monthly Financial Review		January 31, 2023		
		Actual	Budget	Difference
INCOME				
	Offerings	\$47,237	\$70,300	(\$23,063)
	Total Income	\$33,179	\$76,346	(\$23,167)
	Missions	\$4,724	\$7,030	\$2,306
	Operating Income	\$48,435	\$69,316	(\$20,881)
EXPENSE		\$54,017	\$50,604	(\$3,413)
NET INCOME				
	Net Income (Month)	(\$1,562)	\$18,712	(\$24,274)
	Income YTD	(\$1,562)	\$18,712	(\$24,274)
Change in Book Value for Fidelity account				
	Loss on 2020-1 Gain			
	Loss of actual money invested			
	Total Change			
Stress Test		1/31/2023		
	Current Assets	\$595,023		
	Minus Current Liabilities	\$379,077		
	Net	\$215,948		
	Expense per week	\$11,711	Based on 2022 actuals	
	# of weeks	18.4		
Major Maintenance		Current		
		\$47,790		
5 Project Fund		\$52,716		
Fidelity Investment		\$551,132		
Notes:				
Expenses over budget:				
Compensation/benefits ~\$700				
Dues & subscriptions ~\$1,900				
Outreach ~\$800				