

Shepherd of the Hills Lutheran Church
Regular Council Meeting Agenda with Highlights
September 26, 2023

Mission Statement: To Know Christ and to Make Christ Known.

Vision: SOTH is a light on the hill where God's word is alive, as His love and grace are shared by His disciples

Time	Agenda Item	Leader	Actions Required
9:00	Call to order	Erich Korsten	<ul style="list-style-type: none"> Attendees: Erich, Dan, Sue T, Mike, Donna, Pastor, Daryl via Zoom Absences: none Guests: Marcia Schrage, Rose Gibson, Debbie Vinopal, Tom Ashbrook
9:02	Devotion	Pastor Jeff	Brendon Manning devotion – come with me by yourself; with drawl is important – asks us to be in deep prayer asking God to lead us to the right addition to staff
9:10	Approval of Minutes	Donna Hawkinson	<ul style="list-style-type: none"> Approved August 2023 meeting minutes
9:12	Congregational speakers	Erich Korsten	<ul style="list-style-type: none"> Strategic Planning – Marcia Schrage joined to share next step to bring our congregation together in deepening our relationship with God. Congregation-wide small groups to study same topic using same curriculum. Council agreed to the concept to begin in January. Children's Music Program was presented by Rose Gibson. Initial funding is provided through memorial money already given to the church. Next step is to prayerfully find a leader.
9:30	Pastors Report	Pastor Jeff	<ul style="list-style-type: none"> Right Now Media provides small group curriculum to fulfill Strategic Planning for all ages. Subscription cost is \$150/month; can discontinue any time; can share with anyone we choose; can access from home. Zoom capability is built in. Information session with company for more info next week Wednesday, 11:00 in church conference room, or join by Zoom. Pastor will send out info for meeting. Christian based. Elevate – TIA: high school kids leading it. Elaine Tarr and Pastor have been leading for the first few weeks. Prayer Room: Cursillo items will be moved by mid-October; planning team includes Kris T, Lynn R, Doc & Leslie Ridenhauer, Barbara Drake Adult education schedule shared; Pastor Tom filling the pulpit this Sunday, along adult ed. Christmas Eve services - No morning Sunday service, with 3:30 and 5:00 services 2 upcoming Baptisms – Audrey Amoor and Eden Teeples
9:40	Financials	Daryl Stemm	<ul style="list-style-type: none"> Financial Highlights for August 2023 Ministry groups put forth their 2024 objectives in November Priority is necessary first, then nice

			<ul style="list-style-type: none"> • Begin asking ministry leaders to give input for November review • Daryl will put together something for our members at large to share with ministry leaders
9:50	Missions/Outreach	Mike Peterson	<ul style="list-style-type: none"> • Shared updates from ministry committees • Eileen Doench asked to step down from the Memorial Committee. Judy Konop agreed to lead the committee and implement a policy and process and procedure. Council recognizes the change and thanks Judy for stepping into the role.
9:55	Worship, Education, Lift, etc.	Sue Terlecki	<ul style="list-style-type: none"> • Action items needing approval or follow up • Music Director position – review process, job description in October. We appreciate Mike's stepping in the interim, and thank him for seamless support.
10:05	Property	Dan Beck	<ul style="list-style-type: none"> • Shared property update for the past month. • Landscaping discussion continued. Three trees to the east of Ed Bldg need to be taken down due to roots interfering with water and sewer pipes. Council asked Dan to find a landscape architect to assist with planning to reduce water usage in the front yard, yet maintain an appealing desert landscape with some added trees to make up for the 3 we are taking down.
10:15	Administration	Debbie Vinopal	<ul style="list-style-type: none"> • Cameras – Adding a camera/intercom system to the office entrance comes at a cost of over \$3000. Although the safety of the staff on days they are by themselves in the office, the cost is questionable at this time. Council asked Dan to look into a Ring doorbell to assist getting something installed ASAP. If the Ring system doesn't work out, we will consider the camera/intercom system purchase. • Upholstery update – started Monday, September 25 – final inspection will be done by Caroline, Sue, Donna, Debbie, Dan. We will retain 10% of total cost until inspection is complete.
10:25	Old Business	Caroline	<ul style="list-style-type: none"> • Memorial Policy review (delay until October) • Nominating Committee Policy reviewed and approved.
10:45	New Business		<ul style="list-style-type: none"> • Constitution Revision review process – see next page reviewed
	Next Executive Meeting	Wed, Oct 18, 2023	10:00 am via Zoom and office conference room
	Next Council Meeting	Tue, Oct 24, 2023	9:00 Education Building, Room 5/6, via Zoom (Daryl)
11:00	Adjourn	Erich Korsten	

Constitution and By Law Revision Review Process

<p>October 1</p>	<ul style="list-style-type: none"> • Draft email and letter to send a draft copy of revised constitution w/ bylaws and old constitution w/ bylaws to congregation members. • Offer a packet for pick up in Narthex. • Share other dates with email. 	<p>Writer: Pastor, Tom, Roger</p> <p>Donna send copies to Debbie and Lynn Ruby. Lynn will add link to SOTH website.</p> <p>Copies of constitution old/new available for pickup – Debbie</p> <p>Sharing overview of revisions to Constitution; please review in advance of the October 15 or 21 discussion; Expectations of Oct 15, 21 and Nov 19 meetings.</p>
<p>October 15</p>	<p>10:45 to noon (Sunday School) answer questions after service in Fellowship Hall with Council, Tom and Roger</p>	<p>Discussion Lead: Erich, Roger, Tom Copies Review the high level changes</p>
<p>October 21</p>	<p>9:00 to noon – In depth review, if necessary, with Council, Tom and Roger</p>	<p>Discussion Lead: Tom, Roger, Erich Last chance to express opinions and suggestions.</p>
<p>November 1</p>	<p>Email notice of special meeting to vote on adopting the revised Constitution and By Laws Mail to those without email address.</p>	<p>Final revision will be sent out at this time.</p>
<p>November 19</p>	<p>Special meeting to vote on adopting the revised constitution and by-laws effective immediately</p>	