

Shepherd of the Hills Lutheran Church
Regular Council meeting
November 21, 2023

President Erich called the meeting to order at 9:05 am in Ed Building, Room 5/6. In attendance is Erich Korsten, Caroline Meyer, Sue Terlecki, Donna Hawkinson, and Mike Peterson on Zoom. Absences are Daryl Stemm and Dan Beck. Guest attendee was Debbie Vinopal.

Pastor opened with a devotion around discouragement and being attacked by the evil one. We pray that God keep the church and ourselves covered in prayer from the evil one.

Mike made a motion to approve the October minutes; Sue seconded the motion.

Pastor's report included: working with Michael on worship and music; one service will continue through December except for December 24th; Advent services begin at 6:00, Christmas Eve is 3:30 and 5:00 and Christmas Day is 10:00. January 8:30 and 10:30 with adult education between. January 21 will begin RightNow Media with Backroads to the Bible on book of John.

Minister of Worship and Music Search Committee: We would like to invite Pam Forshier, Lloyd Tarr, Dan Gilbert, Colleen Swanson, Sue Terlecki and Jeff Teeples to participate on the committee. We reviewed the job description, and a suggestion to rearrange some of the items under duties and responsibilities and add educational/work experience category. Pastor will make the changes for the committee to review.

Finance summary was reviewed by Erich in Daryl's absence. We are in the red as of the end of October. Pastor and Daryl will make a joint announcement at services on November 26 and December 10.

Columbarium has one sale this month. Scholarship Talent Show is scheduled for March 22 at 7:00 pm. Missions budget will be reviewed at the January meeting with Eileen Doench. No other reports for Mike P.

Sue Terlecki shared her report. Music ministry is attached. LiFT – fall event was well attended and received; Angel tree is going up November 25th with a new tree which was donated; Dream City Christmas program is December 9 and the LiFT Christmas luncheon is December 19 at WeKoPa Golf Course. STEPHEN MINISTRY – Don Wirth reported one supervision class in November. Eileen Doench gave in depth report and discussion on many items followed. CE meeting scheduled for Nov 28.

Erich recognized the Property team consisting of Arn Hampel, John Bjornholt, Lloyd Tarr, and Dan Beck with Dan Beck being the liaison to the council. Dan's report is included below.

Debbie shared her update for Administration; she's posted for the job for the children's music ministry on the GCU website; direction requested for contractors and trade persons – define the parameters for hiring; are they insured, licensed, bonded, what is our liability? Council agreed that all HVAC/Plumbing and electrical contractors should be licensed, bonded and insured. Debbie is meeting with insurance agent to ensure she understands what our insurance covers.

Debbie noted that benefit coverage will change from ELCA Portico to LCMC's benefit program which is now ala carte. Since Debbie is covered by Medicare, we agree to cover her Medicare Part B insurance and any increases.

Memorial Policy was reviewed. Caroline made a motion to approve the policy. Donna seconded. All in favor. Motion was carried.

Nominating Committee report – Dwaine Abbe will run for Vice-President, Sue Terlecki and Caroline Meyer will run for Members at Large. Nominating committee is not complete yet.

A reminder for Annual Report requests will be sent out by Debbie.

Performance reviews should be done by January 9, 2024. Pastor will do Debbie's and do a review with Lynn Ruby. Debbie will do Roger and Amanda's. Caroline and Sue T will coordinate and perform Pastor Jeff's review

The next Council meeting will be on Tuesday, December 19 at 6:00 pm. There will be no Exec Committee meeting as the agenda has been set already.

No other business, the meeting was adjourned at 10:35 am.

Respectfully submitted,

Donna Hawkins

Recording Secretary

Approved December 19, 2023

Finance Report – Daryl Stemm

Shepherd of the Hills Monthly Financial Review		October 31, 2023					
		Current Month			Year-to-Date		
		Actual	Budget	Difference	Actual	Budget	Difference
INCOME	Offerings	\$25,834	\$45,200	(\$19,366)	\$436,723	\$475,702	(\$38,979)
	Total Income	\$32,766	\$51,050	(\$18,284)	\$488,096	\$531,513	(\$43,417)
	Missions	\$2,503	\$4,520	\$2,017	\$43,466	\$47,570	\$4,104
	Operating Income	\$30,263	\$46,530	(\$16,267)	\$444,630	\$483,943	(\$39,313)
EXPENSE	Total Expense	\$45,434	\$52,724	\$7,290	\$492,233	\$510,830	\$18,597
NET INCOME	Net Income	(\$15,171)	(\$6,194)	(\$8,977)	(\$47,603)	(\$26,887)	(\$20,716)
Stress Test		10/31/2023					
	Current Assets	\$459,993					
	Minus Current Liabilities	\$292,572					
	Net	\$167,421					
	Expense per week	\$11,447	Based on 2023 actuals		\$11,447		
	# of weeks	14.6					
	Current						
Major Maintenance		\$34,366					

5 Project Fund	\$2,466		
Fidelity Investment	\$438,261	Approximately 73% Cash (\$333,224)	
Notes:			Notes:
Giving < budget ~\$19,400			Giving < budget ~\$39,000
Mission Benevolence < budget ~\$2,000			Mission Benevolence < budget ~\$4,100
Gain on investments >\$2,000			Loss on investments ~\$13,900
Expenses versus budget:			Expenses versus budget:
Staff < budget ~\$5,000			Property (maintenance) < budget ~\$19,600
Office expenses > budget ~\$2,800			
Property (maintenance) < budget ~\$1,300			
Music < budget ~\$1,300			
Fellowship > budget ~\$1,300			
Outreach (LCMC/Scholarships)< budget ~\$2,600			

Property Report – Dan Beck

- November 14 Pastor Jeff reported a Fountain of water between the two lower parking lots. That location is irrigation zone 5. Zones 4 and 6 are adjacent. These three zones have badly deteriorated irrigation lines which was agreed not to repair/replace at this time. Therefore Arn and I unhooked power to these three zones before I left. I will investigate the cause when I return.
- The WI-FI camera and trail cam which Arn and I installed in the Columbarium was a success. On October 21 the chronic Columbarium trespasser Kyle Remmers was arrested by three Sheriff Deputies. Arn received an alert on his phone; saw it was Kyle; called the Sheriff who came within 20min; arrested him and led him away in handcuffs. There has since been no evidence of his

return ie. not the usual discarded pizza boxes, food wrappers, soft drink containers, artificial flowers strewn about etc. The cameras have been removed.

- The lawn was over-seeded for the winter.
- Fredy Landscape did monthly maintenance the week of Nov 6. Did significant cleanup in the Columbarium area, removed dead plants in the landscape, and trimmed overgrown lantana.
- Dan and Arn are getting ideas and bids for desert landscaping for the area where the 3 trees are located by the ED building and for the West side of the grass area, so we have a plan to bring to the church members at the yearly meeting.
- Backflow prevention valve has been tested and passed
- All windows inside and outside have been washed
- Arron has cleaned up the cables in the choir loft and removed a trip hazard
- The company Nuflow looked at the drain leakage from the roof on the east side of the sanctuary. They will return the week of November 20 to do a complete camera evaluation. This is free to churches.
- The frame of the large glass doors between the Sanctuary and the Narthex has fallen to the point where the doors are rubbing on the frame. Custom Mirror & Furniture who have been keeping the doors aligned will be back the week of November 20 to see if they raise the trim up so the glass will no longer rub as a temporary fix. It may be necessary to put a center post support in the middle of the beam.
- The sky light in the Sanctuary looks like it may be cracked. Custom Mirror and Furniture will check that out while they are here.

Respectfully submitted by Daniel Beck